



FEATHER RIVER TRIBAL HEALTH, INC.

Sponsoring Tribes: Berry Creek Rancheria, Mooretown Rancheria & Enterprise Rancheria

OROVILLE CLINIC
2145 5th Avenue
Oroville CA 95965
(530) 534-5394

YUBA CITY CLINIC
555 West Onstott Road
Yuba City CA 95993
(530) 751-8454

JOB ANNOUNCEMENT

Our organization is pleased to announce the following job opening. Contact our Administration department at 2145 5th Avenue for a job description and application (completed application is required). For additional information call the Personnel Department at: (530) 534-5394 ext. 259. <http://www.frth.org/jobs>

JOB TITLE: **Purchased/Referred Care (PRC) Rep.**

SUMMARY: As a part of the Health Information Department, this position is responsible for a wide range of patient advocacy services related to the Purchased/Referred Care (PRC) program. Duties include working with FRTH staff within the agency and outside agencies regarding the PRC program; educate PRC patients on guidelines, requirements, and use of PRC. This person is also responsible for monitoring the ongoing usage of services by PRC patients as it relates to eligibility and proper use of system.

QUALIFICATIONS:

1. High school graduate or GED equivalent.
2. Experience in working with insurance processing, eligibility, and verification as it relates to services provided by FRTH, preferred.
3. Experience working with Purchased/Referred Care policies and procedures preferred.
4. At least 1 year experience working with insurance resources such as Medi-cal and Medicare, as well as private insurances.

DEPARTMENT: Health Information

LOCATION: Oroville Clinic

GRADE LEVEL: 5/6

DATE POSTED: 06/15/2018

CLOSING DATE: 06/22/2018

PLEASE NOTE: Indian Preference applies if proof is attached to your application.