



## FEATHER RIVER TRIBAL HEALTH, INC.

*Sponsoring Tribes: Berry Creek Rancheria, Mooretown Rancheria & Enterprise Rancheria*

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OROVILLE CLINIC  
2145 5<sup>th</sup> Avenue  
Oroville CA 95965  
(530) 534-5394

YUBA CITY CLINIC  
555 West Onstott Road  
Yuba City CA 95993  
(530) 751-8454

# **JOB ANNOUNCEMENT**

Our organization is pleased to announce the following job opening. Contact our Administration department at 2145 5<sup>th</sup> Avenue for a job description and application (completed application is required). For additional information call the Personnel Department at: (530) 534-5394 ext. 259. <http://www.frth.org/jobs>

**JOB TITLE:           Dental Receptionist**

**SUMMARY:**           The Dental Receptionist works as a member of the Dental team to provide dental services. This position is to provide an efficient office operation by coordinating all aspects of the dental service delivery system. As a dental assistant or registered dental assistant, the receptionist can assist dental professionals with those tasks allowed under Title 16 of the California Administrative Code, Section 1085, as needed.

### **QUALIFICATIONS:**

1. High school diploma or GED certificate.
2. Current California Registered Dental Assistant licensure.
3. One (1) year of experience working in front office of a general dentistry practice preferred.
4. One (1) year experience in chairside dental assisting.
5. Graduation from an accredited Registered Dental Assistant program or documented evidence of proficiency in those tasks allowed by California law as determined by a dental provider.
6. Possession of a current coronal polishing certification.
7. Possession of a current radiation safety certification.
8. Current CPR certification.

**DEPARTMENT:**   Dental

**LOCATION:**           Oroville Clinic

**GRADE LEVEL:**   7

**DATE POSTED:**   01/04/2019

**CLOSING DATE:**   Open Until Filled

**PLEASE NOTE:**   Indian Preference applies if proof is attached to your application.